



ATPER Travel Expense Form

(Please complete all information and send it together with all original tickets to Dr. Jirapha Liangsiri according to the address below.)

Name	
Address	
E-mail	
Bank account number	
IBAN	
BIC-address	
Travel objective	
Arrival date	
Departure date	
Lodging paid directly by ATPER (yes/no)	
Meals paid directly by ATPER (yes/no)	
Travel by plane: total plane ticket cost (the original tickets must be enclosed) arrival from/to: departure from/to:	
Travel by car: total driving cost (km x € 0.45) arrival from/to: departure from/to:	
Travel by train: total train ticket cost (the original tickets must be enclosed) arrival from/to: departure from/to:	
Travel by bus/tram: total bus/tram ticket cost (the original tickets must be enclosed) arrival from/to: departure from/to:	
Travel by taxi: taxi cost (maximum total reimbursement €50) (the original receipts must be enclosed even though they are higher than € 50) arrival from/to: departure from/to:	
Total expense from ATPER	
Comments: (provide the names if travel by taxi in group and more than €50, and only the person who paid and provided with original tickets/receipts shall get the total reimbursement)	

Date:

Signature: